

## **Instructions for Performance Measure Template**

### **Number and percent of eligible youth served using graduated sanctions”?**

For *direct service* projects, the numerator is the number of youth served with graduated sanctions approach. The denominator will be the number of youth served by the JABG funded project. In cases where the JABG funded project is a graduated sanctions program, the result will be a 100%.

If a project is only partially funded with JABG dollars prorate the number of youth reported to OJJDP based on the percentage of the project budget that is accounted for by JABG dollars.

*For system change projects*, the denominator (“Number of youth admitted into any grantee program”), the number of youth should reflect the number of youth served by the grantee, not just those served directly with JABG funding. The purpose of this indicator is to get an idea of the expansion of graduated sanctions beyond just the JABG funds. But in defining “served by the grantee,” if the documented or official grantee is a county and the JABG funds are going to a specific court unit to support a specific youth-serving program/initiative, please use the court unit as the grantee for this purpose. This guidance is based on the idea that the grantee intended here is the actual department, unit, or organization that is using the funds directly with youth.

### **Number and percent of program youth completing program requirements?**

(If you do not have it already, you will need to define a list of requirements that participants must meet to successfully complete the program.)

- a. Numerator – “Number of program youth who exited the program having completed program requirements.” Successfully
- b. Denominator – “Number of youth who left the program” should include both successful and unsuccessful completions.

### **Number and percent of program youth who re-offend?**

This is a core measure that OJJDP is requiring of all grantees that receive delinquency prevention or intervention funds. The theory is that the ultimate goal of all OJJDP funding is to reduce youth re-offending.

Please query the JIAMS (Juvenile Justice Intake and Assessment Management System) for youth you participated in the JABG funded program who completed the program during the quarter (short term) and 6 to 12 months after they have completed the program (long term).

Long term follow up of youth who reoffend

If the program was funded previously you would query youth who completed the program 9 to 12 month ago. For example, if reporting for the quarter ending September 30, 2007 you would query youth who completed the program from October 2006 to December 2006. During the last quarter (January 1 – March 31) of the federal performance reporting year (April 1 to March 31), you would query two quarters January 1- March 31 and April 1- June 30.

You do not need to follow up in the adult system on any youth who reaches the age of majority during the 6-month period. Exclude any youth who ages out of the juvenile system within the 6-month period from both the numerator and denominator.

**Relationship between reporting years and state/federal fiscal years for JABG funded projects**

Federal Performance Reporting year 4/1/07 – 3/30/08

4/1/07 – 6/30/07 1<sup>st</sup> quarter federal reporting year – last quarter SFY 07 funded with FFY 05 award

7/1/07 – 3/30/08 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarter federal reporting year – first 3 quarters of SFY 08 funded with FFY 06 award.

The Feds require separate performance reports for FFY 05 and FFY 06 awards.